Applicants Name: ………………………………………………….Date of Birth:………………………….

Position applied for: ……………………………………………………………Date:……………………….

Address:..………………………………………………………………………………………………………

………………………………………………………………………………………………………………….

…………………………………………………………………………Post Code:…………………………..

Phone Number:………………………………………………………………………………………………..

Email Address:…………………………………………………………………………………………………

National Insurance Number:……………………………………Do you require a work permit:…………

Nationality:………………………………………Passport Number:………………………………………..

Driving License Number:……………………………………………………………………………………..

|  |
| --- |
| Eduction and Training  |
| Course of Study/Qualification  | Qualifications earned (results) |
|  |  |
|  |  |
|  |  |
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|  |  |

Skills pertinent to the job applied for: ……………………………………………………………………….

…………………………………………………………………………………………………………………..

…………………………………………………………………………………………………………………..

|  |
| --- |
| Employment History  |
| Employers Name  | Telephone Number  | Dates Employed  | Reason for leaving |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| References - at least one should be a prior employer or professional such as a teacher or lecturer excluding relatives.  |
| Name | Address | Telephone Number | Relationship  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Have you ever had a serious illness or injury? ……………………………………………………………

…………………………………………………………………..………………………………………………

Are you registered as disabled? ………………………………………………………………….…………

…………………………………………..………………………………………………………………..……..

Are there any days, shifts or hours you will be unable to work ?…………………………………………

………………………………………………..…………………………………………………………………

………..……………………………………….…………………………..……………………………………

If successful when would you be able to start ? …………………………………………………………..

Do you have a criminal record? This does not include convictions which are spent under the

Rehabilitation of Offenders Act 1974 ………………………………………………………………………

…………………………………………………………………..………………………………………………

…………………………………………………………………..………………………………………………

I certify that the information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorise the verification of any or all information listed above.

Applicants Signature:…………………………………………………………………..…………………….